

## WASHINGTON TOWNSHIP COUNCIL MEETING – JANUARY 7, 2019

**CALL TO ORDER** Mayor Campbell called the Washington Township Council Meeting to order on January 7, 2019 at 7:12 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Patterson, Councilmen Pernisek, Feikles and Glass. Also present were Solicitor Burroughs, Engineer Halmi, Manager Anthony, and Community Development Specialist Deborah Anthony. Zoning Officer Willow was absent. Visitors were Attorney Andrew Schmidt and Kathy Pernisek.

**AGENDA** It was voted on motion by Feikles, seconded by Glass, to approve the Agenda as presented.  
**APPROVAL** Motion carried unanimously.

**COUNCIL MINUTES** It was voted on motion by Feikles, seconded by Pernisek, to approve the Minutes of the semi-monthly Council Meeting of December 19, 2017. Motion carried unanimously.

**TREASURER'S REPORT** The following checks presented for approval: General Fund #17548-17585, Water Fund #5954-5963, Sewer Fund #7699-7716 and manual check #7657, Developer's Fund #1096, and payroll checks #16366-16377, (Water) 10066 and (Sewer)10155. It was voted on motion by Feikles, second by Patterson, to approve all the checks as presented. Motion carried unanimously.

**SECRETARY'S REPORT** Manager Anthony presented following report:

The month of December was very kind to us in terms of snowfall. After an early shot of snow the weather stayed relatively mild but wet. We are comfortable with the amount of antiskid we have remaining at this time. This time did allow for us to complete some overdue repairs to trucks and complete all the yearly filter changes that are required for preventative maintenance. Repairs included leaf spring replacements, coolant hose replacement and ball joints among other smaller jobs. We did receive a couple calls concerning the turfing of yards within the ROW. The crews do try to carry the wing as much as possible when the ground isn't frozen, but as you have heard us say many times, "if someone has the ability to see under the snow, please let us know and we will hire them for plowing". It can be very difficult to determine the edge of the road and still push the snow back far enough to allow for room for a future storm. The stakes in the edge of the road are back again. We understand the property owners desire to keep us out of the yard, but this is in the ROW and if they are hit and/or damaged, we are not liable. In fact in certain instances the homeowner themselves could be held liable for damages or an accident.

While performing a review of the roads, we discovered a number of Township signs on private property. We contacted the State Police who eventually recovered the stolen signs. We did not press charges, but wanted those involved to realize the danger in removing stop signs. A number of street signs were returned as well, although most were not in very good condition for reuse. We hope that the word will spread that Washington Township will not tolerate this type of vandalism.

With the New Year we should be back to a full crew in all departments. December saw a number of employees using some remain vacation time and luckily the weather cooperated with us to allow that. Any remaining vacation time is paid in full at the first of the year, thus a larger payroll amount than we typically see on a monthly basis.

The aggressive collection of the overdue sewer and water fees continues. Several customers will be turned over to the District Justices office for lack of payment. The collection process has improved but we still have a ways to go to obtain our goal of 100% monthly collections. Most all of the major overdue customers are on some sort of repayment schedule to avoid legal action. We are diligent in our efforts to see at least an effort made by them to pay towards the balance.

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Willow was absent; Manager Anthony had no subdivisions to report but presented the monthly Building Report.

**SOLICITOR'S REPORT** No report.

**ENGINEER'S REPORT** No report.

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### COMMITTEE REPORTS

**PLANNING COMMISSION** No Meeting.

**ZONING HEARING BOARD** No Meeting.

**ERIE COUNTY ASSOCIATION** Minutes were unavailable. Mayor Campbell noted the committee sign-up sheet was available for any interested Council member.

**EMA** Councilman Pernisek presented the Minutes of the December 7, 2018 Meeting.

### OLD BUSINESS

**LAKE SPRAYING QUOTE** Manager Anthony presented a quote from Aquatic Environment Consultants for the spraying of Edinboro Lake in the amount of \$2,369.80. **It was voted** on motion by Feikles, seconded by Glass, to Approve the quote as presented. **Motion carried unanimously.**

**DIRT & GRAVEL ROADS/FLOREK** Manager Anthony presented a letter from the Dirt and Gravel Roads Program declining the Township's application for improvements funding for Florek Road. No action required.

### NEW BUSINESS

**YEAR-END INVESTMENTS** **It was voted** on motion by Glass, seconded by Feikles, to approve the year-end investments as presented by Manager Anthony, adding \$8,000.00 to the Equipment Fund and \$10,000 to the Unappropriated Fund. **Motion carried unanimously.**

**VISITORS** None.

**ADJOURNMENT** **It was voted** on motion by Campbell, seconded by Glass, to adjourn the Meeting at 7:35 P.M. **Motion carried unanimously.**