

# Washington Township Planning Commission Meeting Minutes

August 18<sup>th</sup>, 2020

7: 00 PM

1. Zoning Officer Norm Willow called the Washington Township Planning Commission Reorganization meeting to order on Tuesday, August 18<sup>th</sup>, 2020, 7:00 PM at the Township Administration Building at 11800 Edinboro Road, Edinboro PA 16412. Those present were Commission members, Chuck Weiss, Sam Kim, John Allen, Diann Smith, Ken Meyer and Zoning Officer Norm Willow. Frank Soboleski was the only guest.
2. AGENDA APPROVAL: A motion by John Allen to move New Business ahead of Old Business, seconded by Sam Kim. **Motion carried unanimously.**
3. MINUTES: A motion by Ken Meyer to approve the July 21<sup>st</sup> Planning Commission meeting minutes was second by John Allen. **Motion carried unanimously.**
4. CORRESPONDENCE: None
5. NEW BUSINESS: Subdivision #2-2020; Frank Soboleski minor subdivision on Zessinger Road where one new parcel will be created. After discussion, a motion by John Allen to waive preliminary and to recommend final approval was seconded by Diann Smith. **Motion carried unanimously.**
6. OLD BUSINESS: Continued review and discussion of survey questions for joint municipal comprehensive implementable plan with Franklin Township. Also discussed various ways to distribute the survey, including mailing with water and sewer bills, putting notice on FB Edinboro Neighbors. Diann Smith suggested the survey be converted into a GOOGLE Docs format and uploaded to the Township website where upon completion by residents, tallies of answers will be automatically generated. Zoning Officer Norm Willow will update Ramona Junkins with Franklin Township about recent suggested course of action.
7. PUBLIC COMMENTS AND QUESTIONS: None
8. ADJOURNMENT: A motion by John Allen to adjourn at 8:02 P.M. was seconded by Ken Meyer. **Motion carried unanimously.**