

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES

July 1st, 2025

CALL TO ORDER: Mayor Burke called the Washington Township Council Meeting to order July 1st, 2025, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Present were Vice-Mayor Dillen, Councilman Leehan, Councilperson Campbell and Councilperson Malena and Manager Willow.

AGENDA APPROVAL: On a motion by Campbell, second by Dillen, to approve the agenda. **Motion carried unanimously.**

COUNCIL MINUTES: **It was voted** on motion by Malena, second by Leehan, to approve the Minutes as presented for the Council Meeting of June 17th, 2025. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22016-22031, Sewer Fund #9138-9140, Water Fund #6745-6748, Manual check #22012, payroll and ACH #17913-17916. **It was voted** on a motion by Dillen, second by Burke, to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY REPORT: Manager Willow presented a written report

CORRESPONDENCE: **It was voted** on motion by Campbell, second by Burke, to regretfully accept Joe Markiewicz resignation from Sewer and Water. **Motion carried unanimously.**

ZONING OFFICER'S REPORT: Willow presented the June permit report

SOLICITOR'S/ ENGINEER'S REPORT: NONE

COMMITTEE LIASON REPORTS:

PLANNING COMMISSION: June 17th report

ERIE COUNTY ASSOCIATION: Verbal report.

ZONING HEARING BOARD: No meeting.

EVFD: No report.

OLD BUSINESS –

- A. Woods & Forrest Dr. Sign Costs & Traffic Data. Manager presented new sign costs, speed study cost (\$500-\$1,000 per road) and Woods drive speed data collected over several weeks. Solicitor Andy Schmidt recommended to Council to rescind lowering the speed limit to 15 on Woods & Forrest Drive and proceed with having an engineer speed study. After lengthy discussion, a suggestion to survey residents on changing the speed limits. **It was voted** on motion by Campbell, second by Dillen to return Woods Dr and Forrest Drive to 25 MPH. **Motion carried unanimously.** **It was voted** on motion by Leehan, second by Burke, to authorize the engineering speed studies. **Motion carried unanimously.**

- B. Parks Truck & Vehicle Purchase Policy Discussion, after a lengthy discussion, suggested a resolution, providing vehicle replacement guidance: for large trucks will continue scheduled replacement review at year 15. Maintain the 1-ton trucks till the value of the vehicle is diminished to near zero then replace. Directed Manager Willow to investigate leasing options.

NEW BUSINESS –

- A. Several lift stations have emergency bypass capability; the current Godwin pump may not provide pressure necessary to pump down. If needed, a new pump will be ~\$40K-\$45K.

VISITOR COMMENTS: None

ADJOURNMENT: **It was voted** on motion by Campbell, second by Burke, to adjourn meeting at 7:35 P.M. **Motion carried unanimously.**