

# **WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES**

## **September 2<sup>nd</sup>, 2025**

**CALL TO ORDER:** Mayor Burke called the Washington Township Council Meeting to order September 2<sup>nd</sup>, 2025, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Present were Vice-Mayor Dillen, Councilman Leehan, Councilperson Campbell, Councilperson Malena and Manager Willow. Visitor included Edinboro Councilman-Liaison George Gast, Alice Nick and Jane Lenart.

**AGENDA APPROVAL:** On a motion by Campbell, second by Dillen, to approve the agenda. **Motion carried unanimously.**

**COUNCIL MINUTES:** **It was voted** on motion by Campbell, second by Burke, to approve the Minutes as presented for the Council Meeting of August 19<sup>th</sup>, 2025. **Motion carried unanimously.** After 1 minor edit, **It was voted** on motion by Campbell, second by Leehan, to approve the Minutes as presented for Ordinance Hearing #1-25 to Regulate and restrict hunting in Township Parks, from August 19<sup>th</sup>, 2025. **Motion carried unanimously.**

**TREASURER'S REPORT:** The following checks presented for approval: General Fund #22112-22132, Sewer Fund #9173-9179, Water Fund #6763-6764, manual check #22013, payroll and ACH #17932-17936. **It was voted** on a motion by Malena, second by Burke, to approve all the checks and payroll as presented. **Motion carried unanimously.**

**SECRETARY REPORT:** Manager Willow presented a written report.

**CORRESPONDENCE:** Letter from Prothonotary: Mahoney Lawsuit case terminated.

**ZONING OFFICER'S REPORT:** August permits report was presented, included 1 new single-family home.

**SOLICITOR'S/ ENGINEER'S REPORT:** None

### **COMMITTEE LIASON REPORTS:**

**PLANNING COMMISSION:** August 19<sup>th</sup> meeting minutes.

**ERIE COUNTY ASSOCIATION:** Verbal report.

**ZONING HEARING BOARD:** No meeting.

**EVFD:** No meeting. July 11<sup>th</sup> EMA minutes were presented.

### **OLD BUSINESS –**

- A. Mitchell minor Subdivision on Draketown, seeking final approval. Removed from agenda, paperwork not completed in time.
- B. Lakeview Drive parcel appraised at \$21,000, discuss next steps. It was voted on a motion by Campbell, seconded by Dillen, to draft a bid packet/description for next council meeting. **Motion carried unanimously.**

### **NEW BUSINESS –**

- A. Result from 2024 Audit, seeking motion to publish legal notice. Audit performed by MALONEY, REED, SCARPITTI & COMPANY. Motion to approve by Campbell, seconded by Malena. **Motion carried unanimously.**
- B. Letter from Council to Borough of Edinboro requesting discussion of the changing EMS and VFD funding landscape. Motion to approve by Campbell, seconded by Leehan. **Motion carried unanimously.**

### **VISITOR COMMENTS:**

Alice Nick expressed thanks for job well done on Blue Spruce cul-de-sac paving and tar & chip.  
Jane Lenart let Council know she is still gathering info and working on her list.

**ADJOURNMENT:** **It was voted** on motion by Campbell, second by Dillen, to adjourn meeting at 7:22 P.M. **Motion carried unanimously.**