

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES

November 4th, 2025

CALL TO ORDER: Mayor Burke called the Washington Township Council Meeting to order November 4th, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Present were Vice-Mayor Dillen, Councilman Leehan, Councilperson Campbell, Councilperson Malena and Manager Willow, Zoning Office Seaman and guest Michael Micsky, Attorney.

AGENDA APPROVAL: On a motion by Campbell, second by Leehan, to approve the agenda. **Motion carried unanimously.**

PUBLIC BID OPENING For Township property located at 5285 Lakeview Drive. Jeff and Robin Craft high bid \$52,210, \$29,000 deposit. Robert Evans submitted 2 bids, \$22,503 & \$24,105. It was voted on a motion by Leehan seconded by Dillen to accept the Craft bid. **Motion carried unanimously.**

COUNCIL MINUTES: **It was voted** on motion by Malena, second by Burke, to approve the Minutes as presented for the Council Meeting of October 21st, 2025. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22229-22255, Sewer Fund #9209-9215, Water Fund #6782-6787, State fund #2147, payroll and ACH #17947-17948, and Developers fund #1190. **It was voted** on a motion by Burke, second by Campbell, to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY REPORT: Manager Willow presented a written report.

CORRESPONDENCE: None.

ZONING OFFICER'S REPORT: Coyne Auto/District Magistrate update. @ 11:15 on 11-4-25 there was a hearing, attended by Seaman supported by Leehan. After intense discussion, District Magistrate Lewis and Leehan settled on giving Mr. Coyne 2 more weeks to substantially clean up tires and vehicles.

SOLICITOR'S/ ENGINEER'S REPORT: None

COMMITTEE LIASON REPORTS:

PLANNING COMMISSION: No meeting

ERIE COUNTY ASSOCIATION: Verbal report.

ZONING HEARING BOARD: No meeting.

EVFD: No meeting.

OLD BUSINESS –

A. PARKS and RECREATION Accounts overview.

NEW BUSINESS –

A. Request to amend Zoning Ordinance, Council deferred to Planning Commission and scheduled public hearing for December 2nd @ 6:30

B. Reviewed the 2026 Budget DRAFT.

C. Resolution #7-25 Local Share Assessment grant request for \$118,000.00. It was voted to approve by Leehan, seconded by Dillen. **Motion carried unanimously**

VISITOR COMMENTS: None

ADJOURNMENT: **It was voted** on motion by Campbell, second by Dillen, to adjourn meeting at 8:09 P.M. **Motion carried unanimously.**