

## **WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES**

**November 4th, 2025**

**CALL TO ORDER:** Mayor Burke called the Washington Township Council Meeting to order November 4<sup>th</sup>, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Present were Vice-Mayor Dillen, Councilman Leehan, Councilperson Campbell, Councilperson Malena and Manager Willow, Zoning Office Seaman and guest Michael Micsky, Attorney.

**AGENDA APPROVAL:** On a motion by Campbell, second by Leehan, to approve the agenda. **Motion carried unanimously.**

**PUBLIC BID OPENING** For Township property located at 5285 Lakeview Drive. Jeff and Robin Craft high bid \$52,210, \$29,000 deposit. Robert Evans submitted 2 bids, \$22,503 & \$24,105. It was voted on a motion by Leehan seconded by Dillen to accept the Craft bid. **Motion carried unanimously.**

**COUNCIL MINUTES:** **It was voted** on motion by Malena, second by Burke, to approve the Minutes as presented for the Council Meeting of October 21<sup>st</sup>, 2025. **Motion carried unanimously.**

**TREASURER'S REPORT:** The following checks presented for approval: General Fund #22229-22255, Sewer Fund #9209-9215, Water Fund #6782-6787, State fund #2147, payroll and ACH #17947-17948, and Developers fund #1190. **It was voted** on a motion by Burke, second by Campbell, to approve all the checks and payroll as presented. **Motion carried unanimously.**

**SECRETARY REPORT:** Manager Willow presented a written report.

**CORRESPONDENCE:** None.

**ZONING OFFICER'S REPORT:** Coyne Auto/District Magistrate update. @ 11:15 on 11-4-25 there was a hearing, attended by Seaman supported by Leehan. After intense discussion, District Magistrate Lewis and Leehan settled on giving Mr. Coyne 2 more weeks to substantially clean up tires and vehicles.

**SOLICITOR'S/ ENGINEER'S REPORT:** None

**COMMITTEE LIASON REPORTS:**

**PLANNING COMMISSION:** No meeting

**ERIE COUNTY ASSOCIATION:** Verbal report.

**ZONING HEARING BOARD:** No meeting.

**EVFD:** No meeting.

**OLD BUSINESS** –

A. PARKS and RECREATION Accounts overview.

**NEW BUSINESS** –

- A. Request to amend Zoning Ordinance, Council deferred to Planning Commission and scheduled public hearing for December 2<sup>nd</sup> @ 6:30
- B. Reviewed the 2026 Budget DRAFT.
- C. Resolution #7-25 Local Share Assessment grant request for \$118,000.00. It was voted to approve by Leehan, seconded by Dillen. **Motion carried unanimously**

**VISITOR COMMENTS:** None

**ADJOURNMENT:** **It was voted** on motion by Campbell, second by Dillen, to adjourn meeting at 8:09 P.M. **Motion carried unanimously.**