

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES
March 3rd, 2026

CALL TO ORDER: Vice-Mayor Dillen called the Washington Township Council Meeting to order March 3rd, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Present were Councilman Leehan, Councilperson Malena, Councilman Vanco, Manager Willow and guest Jane Crawford, Edinboro Borough liaison.

AGENDA APPROVAL: On a motion by Malena, second by Vanco, to approve the agenda. **Motion carried unanimously.**

COUNCIL MINUTES: **It was voted** on motion by Vanco, second by Leehan, to approve the Minutes as presented for the Council Meeting of February 17th, 2026. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22425-22449, Sewer Fund #9278-9283, Water Fund #6819-6820, payroll and ACH #17947-17948. **It was voted** on a motion by Vanco, second by Malena, to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY REPORT: Manager Willow provided a packet of resumes for review, the 2026 Tar and chip road list and a discussion of short-term, part-time parks employees.

CORRESPONDENCE: None.

ZONING OFFICER'S REPORT: The Zoning February permits report was presented.

SOLICITOR'S/ ENGINEER'S REPORT: None

COMMITTEE LIASON REPORTS:

PLANNING COMMISSION: Dillen presented the meeting minutes of 2/17/26

ERIE COUNTY ASSOCIATION: No report.

ZONING HEARING BOARD: Malena presented the 2-24 reorganization minutes.

EVFD: Verbal report.

OLD BUSINESS – Manager Willow provided an outline of Boro sewer rate increase, for the time being, Township will not need to raise sewer rates on our customers. No action required.

NEW BUSINESS –

- A. Porto developer's developer's agreement with Live Oak Dermatology, signed by Council
- B. It was voted on a motion Dillen, seconded by Leehan, to approve Resolution #4-26, All-Terrain Vehicle & snowmobile grant application. . **Motion carried unanimously.**
- C. Manager Willow presented a DRAFT COG fuel cost comparison, no action required.
- D. Street broom is down for repairs, Willow presented possible street broom rental options, no action required at this time. This broom is for rural roads, not the street sweeper used in residential areas.

VISITOR COMMENTS: None

ADJOURNMENT: **It was voted** on motion by Vanco, second by Dillen, to adjourn meeting at 7:55 P.M. **Motion carried unanimously.**