

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES – April 21st, 2026

CALL TO ORDER: Vice-Mayor Dillen called the Washington Township Council Meeting to order on April 21, 2026, at 4:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA. Present were Councilman Leehan, Councilperson Malena, Councilman Vanco and Manager Willow. Guests were Justin Terrill, Dustin Snyder & Jane Crawford- Edinboro Council Liaison.

AGENDA APPROVAL: It was voted on a motion by Vanco, second by Leehan, to approve the agenda. **Motion carried unanimously.**

COUNCIL MINUTES: It was voted on a motion by Leehan, second by Vanco to approve the regular meeting minutes of April 7th, 2026. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22500-22534, Sewer Fund #9298-9306, Water Fund #6829-6833. **It was voted** on a motion by Malena, second by Vanco to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY'S REPORT: Manager Willow gave a verbal report.

CORRESPONDENCE: ROYAL PUBLISHING suggested we purchase a small ad, \$200, for the States Track & Field official souvenir program, On a motion by Leehan, seconded by Malena, to instead donate \$200 to the track and field boosters. **Motion carried unanimously.**

ZONING ADMINISTRATORS REPORT: Nothing to report.

ENGINEER REPORT: None

COMMITTEE REPORTS:

SEWER & WATER AUTHORITY: No meeting.

EDINBORO LIASON: No report.

ENGINE HOUSE 39: Verbal report.

WATERSHED ASSOCIATION: No meeting.

PARKS & RECREATION: No minutes.

OLD BUSINESS:

- A. It was voted on a motion by Vanco, seconded by Dillen to authorize the purchase of a \$150,677.25 Mack Truck as quoted from M&K Truck Centers and upfit kit \$142,459.00 (front plow, wing plow, dump body, spreader) as quoted from Stephenson Equipment for the total purchase price of \$ 293,136.25. This unit will be financed for 5 years through Northwest Bank. A downpayment of \$64,000.00, with 4 additional annual payments of \$63,725.04 each.
- B. **It was voted** on a motion by Vanco, seconded by Leehan to approve the garage roof repairs by Pinnacle Roofing. **Motion carried unanimously.** It was voted on a motion by Malena, seconded by Dillen to approve the installation of snow roof bars on the administrative building lower roof by Aaron's Roofing. **Motion carried unanimously.**
- C. **It was voted** on a motion by Vanco, seconded by Leehan to approve using Erie Aggregates to haul anti-skid from their pit to Washington Township campus for 6.00 per ton totaling approximately 3000 tons of antiskid. **Motion carried unanimously.**
- D. **It was voted** on a motion by Dillen, seconded by Leehan. To approve using LP electric to install Westinghouse VFD's for the water plant pumps. These VFD's were accounted for in the 2026 budget. **Motion carried unanimously.**

continued

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NEW BUSINESS:

- E. After a brief discussion, **it was voted** on a motion by Vanco, seconded Malena, to approve application to the Erie COG. **Motion carried unanimously.**
- F. **it was voted** on a motion by Vanco, seconded Malena, to approve signing the FELMLEE developer's agreement. **Motion carried unanimously.**
- G. Township Ordinance #23 allows council compensated for Council meetings as well as committee meetings. Policy only compensated \$50.00 for Council meetings, not committee meetings. It was voted on a motion by Vanco, seconded by Leehan to also compensate \$50.00 for committee meeting attendance. **Motion carried unanimously.**

EXECUTIVE SESSION: On a motion by Dillen, seconded by Vanco, exited regular session @ 5:44, discussed road crew salaries compared to surrounding municipalities. On a motion by Dillen, seconded by Leehan, exited executive session @ 6:27, returned to regular session.

RETURN TO REGULAR SESSION: it was voted on a motion by Vanco, seconded by Leehan to increase salaries as follows: Keith Birkmire, \$33.00/hr; Richard Gould, \$31.00/hr; Robbie Adams \$31.00/hr; Tom Hunter \$25.00/hr. Pay increase goes into effect 4-20-26. **Motion carried unanimously.**

ADJOURNMENT: It was voted on a motion by Leehan, second by Dillen adjourn at 6:29 P.M. **Motion carried unanimously.**