

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES – August 18th, 2026

CALL TO ORDER: Mayor Campbell called the Washington Township Council Meeting to order on August 18, 2026, at 4:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA. Present were Vice-Mayor Dillen, Councilperson Malena, Councilman Leehan, Manager Willow, Zoning Officer Seaman. Guests were Megan Glance, Michael Hobbs and Jacob Schlosser.

AGENDA APPROVAL: It was **voted** on a motion by Malena, second by Dillen, to approve the agenda. **Motion carried unanimously.**

COUNCIL MINUTES: It was **voted** on a motion by Malena, second by Leehan to approve the regular meeting minutes of August 4th, 2026. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22717-22747, Developers Fund #1193 & 1194. Sewer Fund #9367-9375, Water Fund #6865-6872. **It was voted** on a motion by Malena, second by Leehan to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY'S REPORT: Manager Willow gave a verbal report.

CORRESPONDENCE: NONE

ZONING ADMINISTRATORS REPORT: None.

ENGINEER REPORT: None

COMMITTEE REPORTS:

SEWER & WATER AUTHORITY: No meeting.

EDINBORO LIASON: Campbell provided a verbal report.

ENGINE HOUSE 39: Leehan provided a verbal report.

WATERSHED ASSOCIATION: No meeting.

OLD BUSINESS: None

NEW BUSINESS:

- A. Adace Realty requested a Zoning Map change, NE corner of 6N & Fry Road, R-1 to C1. On a motion Dillen, seconded by Leehan to defer to Planning and schedule a public hearing ordinance change for October 6th @ 6:30 PM. **Motion carried unanimously.**
- B. Zoning Officer Seeman presented Darcy & Jeff Karickhoff subdivision, located at 12231 Rt. 99, (45) 13-21-2.01, creating one new lot. After a brief discussion, on a motion by Dillen, seconded by Leehan, give final approval. **Motion carried unanimously.**
- C. Willow presented a outstanding tax liability of \$684.85 on donated parcel surrounding Dollar General. Timing of donation and tax-exempt status was completed with a unpaid tax balance. Solicitor Schmidt estimated legal fees likely exceed taxes due. It was voted on a motion by Leehan, seconded by Malena, to approve the payment. **Motion carried unanimously.**
- D. 2024 PURTA reimbursement was filed incorrectly, discovered by 2025 Audit. Corresponded with Auditor and PURTA, should have gotten \$1,209.98, received \$118,019.29, we paid back \$116,806.31. Council signed the check.

(minutes continued)

- E. Wal-Mart traffic light has back up power when power goes off, the light stops functioning, turning the intersection into a 4-way stop, motorists do not comply. We get notified by PSP, employees go to light & place foldable sawhorse with stop signs attached. Cost of new generator, installed on our prepared site: \$10,200 by Wm T. Spaeder (COSTARS). Solicitor has the agreements which are poorly written, recommends we proceed with installation, and parallel track of seeking some reimbursement from tenants. After lengthy discussion, a motion by Dillen, seconded by Leehan, to table the issue and try to get tenants surrounding the light to pay for generator & no longer place stop signs when power goes out. **Motion carried unanimously.**
- F. At Council's request, manager Willow obtained preliminary quotes for vehicle dashcam and GPS. \$60/vehicle/month (\$6,480/year). We only receive a few complaints each year of Township vehicles traveling too fast, issue does not warrant the expense.
- G. Water Department sandblasting 16 hydrants along 6N, where salt is causing problems. Proud finish mobile sandblasting quote of \$2,200 lowest quote. Dustin will paint the clean hydrants. It was voted on a motion by Leehan, seconded by Dillen to approve the lowest quote. **Motion carried unanimously.**

REQUEST FROM VISITORS: None

ADJOURNMENT: It was voted on a motion by Leehan, second by Campbell adjourn at 5:52 P.M.
Motion carried unanimously.