

WASHINGTON TOWNSHIP COUNCIL MEETING MINUTES September 1st, 2026

CALL TO ORDER: Mayor Campbell called the Washington Township Council Meeting to order on September 1, 2026, at 6:30 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA. Present were Vice-Mayor Dillen Councilman Leehan, Councilperson Malena and Manager Willow. Visitors included Michelle & Calvin Thatcher, Taffy & James Taylor, Gary Ross and Janet Lenart.

AGENDA APPROVAL: It was voted on a motion by Dillen, second by Malena, to approve the agenda. **Motion carried unanimously.**

COUNCIL MINUTES: It was voted on a motion by Campbell, second by Dillen to approve the regular meeting minutes of August 18th, 2026. **Motion carried unanimously.**

TREASURER'S REPORT: The following checks presented for approval: General Fund #22748-22769, Sewer Fund #9376-9384, Water Fund #6873-6876. **It was voted** on a motion by Malena, second by Leehan to approve all the checks and payroll as presented. **Motion carried unanimously.**

SECRETARY REPORT: Manager Willow provided a written report.

CORRESPONDENCE: None.

ZONING OFFICER'S REPORT: August zoning report.

SOLCITOR'S/ ENGINEER'S REPORT: Leehan and Willow provided an update on the Cherry Street/Hiles excavation invoices.

COMMITTEE REPORTS:

PLANNING COMMISSION: August 18th meeting minutes.

ERIE COUNTY ASSOCIATION: Verbal report

ZONING HEARING BOARD: No meeting.

EVFD: Verbal report

PARKS & REC: Malena presented request by Kiwana's Club to plant tree in Wainer Park. Motion by Campbell, seconded by Leehan, to approve. **Motion carried unanimously.**

OLD BUSINESS –

Jane Lenart Flower bed restoration: It was voted on a motion by Dillen, seconded by Leehan, to approve the Crooked Pine quotation. **Motion carried unanimously.**

NEW BUSINESS –

- A. Gary Ross presented a Developers agreement for Kline Road sewer extension for Council signatures and notarization.
- B. Thelmarie Winkelbauer property, Lewis Road, lot line revision. No new parcels. It was approved on a motion by Dillen, seconded by Malena. **Motion carried unanimously.**

VISITOR COMMENTS: None

EXECUTIVE SESSION: Entered executive session at 7:15, returned to regular session @ 8:04. Due to the departure of the Sewer Operator, Dan Adams, Manager Willow will receive an additional \$500/week compensation for performing sewer duties from 8-24-26 through 10-31-26; and can be paid for vacation hours exceeding the 40-hour roll-over limit. Motion by Leehan, seconded by Dillen, **Carried unanimously.**

ADJOURNMENT: At 8:06 it was voted on motion by Malena, second by Campbell, to adjourn meeting. **Motion carried unanimously.**